



St Anne's Catholic Primary School

EYFS Intimate Care Policy

Adopted by Headteacher	Sept 21
Last Review	Sept 22
Next Review	Sept 25

EYFS INTIMATE CARE POLICY

Statement of Intent

Intimate care involves areas of personal care, which most people normally do for themselves but some are unable to do because of impairment, disability or their age.

Aim

We aim to provide intimate care to children, including those with additional needs and, in doing so, will acknowledge the responsibilities and protect the rights of everyone involved. We believe that children have the right to be treated with sensitivity and respect, and in such a way that their experience of intimate care is a positive one. We acknowledge that it is essential that every child is treated as an individual and that care is given as gently and as sensitively as possible.

We also believe that every child should be encouraged to have a positive image of their own body. We aim to provide guidance and reassurance to staff and to protect the rights and wellbeing of children

We are an inclusive school and do admit children who are not fully toilet trained but we feel that it benefits the child if he/she is out of nappies or at least working towards this by the time they start school.

This policy has been devised in response to the increasing number of children entering the Early Years Foundation Stage not toilet trained. It sets out the procedures we will follow in the case of a child accidentally wetting or soiling him/herself.

All parents are asked to provide spare clothes in a bag regardless of whether their child is toilet trained. This is to avoid stressing any child unnecessarily who may be uncomfortable in clothes that they do not recognise as their own.

It also states the roles and responsibilities of both the home and school and has an agreement/consent form for parents to sign.

This policy will be shared with parents when their child is offered a place within the Foundation Stage. They will then be encouraged to ensure that their child is toilet trained before their start date.

Methods

We will liaise closely with parents/guardians of children, including children with additional needs, to obtain as much information as possible in order to make the process of intimate care as comfortable as possible.

We will endeavour to take all of their individual concerns into account. We are conscious that this is a sensitive issue and will ensure all of our staff are aware of our confidentiality policy.

We believe that information on intimate care should only be communicated by sealed letter, personal contact or telephone between parents/guardians and the member of staff concerned.

We will ensure that all staff are familiar with the normal precautions for avoiding infection and that they are aware of our hygiene policy and procedure.

Parents are made aware that the EYFS team are on hand to offer advice on how to toilet train and are put into contact with relevant support if wanted. Parents are also asked to inform us of any medical condition which requires their child to need a nappy.

We will encourage our staff to take part in any appropriate training whether that be in-house or off site training and we will endeavour to provide supervision and induction to all staff.

We will endeavour to ensure privacy appropriate to the child's age and situation when carrying out intimate care (e.g., by screening off the changing area).

We will allow the child to care for themselves as far as they are able to and encourage our staff to promote appropriate use of toilets and associated skills. In order to support this, we request that, wherever possible and in consultation/agreement with parents or carers, pupils

come to school wearing appropriate underwear and not nappies/pull up nappies.

We will be aware of and responsive to the child's reactions and provide reassurance whenever this is required.

It is not normally practical from the point of view of staffing resources for there to be two members of staff involved in intimate care of one child and also this will not assist the privacy of the child. We will, whenever possible though, advise our staff to inform another member of staff when they are going to undertake intimate care of a child and witness the change. We will ensure that all of our staff are aware of our Child Protection Policies.

Questions and Answers

Who will change the wet/soiled clothing?

- The EYFS staff

Where will changing will take place?

- In the Reception or Nursery toilet area, to ensure privacy of the child.
- The changes will be recorded in a separate incident/record book.

What resources will be used?

- Aprons, gloves, antibacterial wipes, nappy sacks, baby wipes.

How will the soiled garments will be dealt with?

- When appropriate soiled clothes will be put in a nappy sack /tied plastic bag and returned to parents for washing.

What infection control measures are in place?

- Staff will wear disposable gloves and aprons while dealing with the incident.

- Changing area will be cleaned after use.
- Hot water and liquid soap is available to wash hands as soon as the task is completed.
- Disposable paper towels are available for drying hands.
- Medical waste bins are used to dispose of soiled items.

What will the staff member do if the child is unduly distressed by the experience?

- Staff will comfort and reassure the child, talk through what they are doing and ensure the change is complete swiftly to ensure the stress is not prolonged.

What will the staff member do if he/she notices marks or injuries on the child?

- Follow the school safeguarding policy and report it to the **NOMINATED SAFEGUARDING OFFICER** and the Foundation Stage Manager.

MONITORING and REVIEW

- It is the responsibility of the EYFS staff to follow this policy. The Senior Leadership Team will carry out monitoring on the EYFS as part of the whole school monitoring system.
- The policy will be reviewed annually unless any changes occur during the year then the policy will be changed before then and will evolve to incorporate the views of all staff concerned.

**THE FOLLOWING IS A COPY OF THE
HOME-SCHOOL PARTNERSHIP AGREEMENT**

All parents/carers will endeavor to ensure their child is/has begun toilet training before he/she starts Foundation Stage.

All parents/carers are asked to provide spare clothes and underwear in a bag regardless of whether their child is toilet trained.

The Parent/Guardian/Carer

- I agree to ensure that my child is changed at the latest possible time before being brought to the setting/school
- I agree to provide the setting/school with a spare change of clothing
- I have read the intimate care policy. I understand and agree the procedures that will be followed when my child is changed at school
- I agree to inform the setting/school should the child have any marks/rash
- If I do not give my consent for my child to be given intimate care by staff I agree to perform any necessary intimate care on my child at school at the soonest possible opportunity. School will contact me by phone to request this immediately.

The school:

- We agree to changing the child during a single session should the child soil themselves or become uncomfortably wet.
- We agree to monitor the number of times the child is changed.
- We agree to verbally report the change(s) to collecting adult.
- We agree to inform the collecting adult should the child of any distress suffered by the child or if marks/rashes are seen.

Signed _____ Date _____

Parent/Carer/Guardian

(Please detach, sign/date and return to school)